# Deputy Director or Administrative Assistant of the Year

The nominee for this award should be an individual who collaborates closely with the Emergency Manager, embodying the epitome of a professional in this field. Please read the award Submission Guidelines.

The individual must be a member in good standing with the Association.

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| --- | --- |
| **NOMINEE:** | |
| Phone: | Email: |
| Title | Organization |

|  |  |
| --- | --- |
| **NOMINATED BY:** | |
| Phone: | Email: |
| Relationship to the nominee: | |

**Nomination Statement:** Should document the Nominee Outstanding Leadership in Emergency Management, Innovative Use of Technology, Community Preparedness, and Resilience.

|  |
| --- |
| **Nomination Statement: Continued** |
|  |
| **Signature: Date:** |

# MUST BE SUBMITTED BY – February 29, 2024

Email To: or Mail to:

[ggoebel@otoecountyne.gov](mailto:ggoebel@otoecountyne.gov) Otoe Co. EMA

Phone: 402-873-9588 % Gregg Goebel 1021 Central Ave Nebraska City, Ne

**AWARD CRITERIA:**

**Commitment to Professional Excellence**: Demonstrates the ideals and ethics expected of a top-tier Emergency Manager.

**Community Preparedness Advocate**: Shows a strong commitment to community readiness and safety principles.

**Personal Dedication to Public Safet**y**:** Maintains a steadfast dedication to ensuring the well-being and safety of local citizens.

**Outstanding Contribution**: Has significantly contributed to the Association or its members, distinguishing themselves through exceptional service.

**Leadership and Professionalism**: Exhibits a remarkably high standard of leadership and professionalism, especially in response to disaster situations, mirroring the expectations of an Emergency Manager.

**Membership and Standing:** The individual must be a member in good standing with the Association.

**Nomination Statement**: Please provide a comprehensive and detailed statement outlining why the nominee deserves this award. Your statement should vividly describe specific events, initiatives, innovations, or significant achievements the nominee has accomplished in emergency management. Highlight instances where their contributions have made a notable impact. Feel free to include any supporting information that underlines their qualifications and distinguishes them as an exceptional candidate for this honor.

For your convenience, you may submit this statement on a separate sheet. Please adhere to the following formatting guidelines: use 1-inch margins all around and type your statement in Times New Roman font, size 12. This will ensure consistency and readability in the evaluation process.

**Supporting Documentation**: Attach additional documents or evidence supporting the nomination. This could include letters of recommendation, reports, news articles, or other relevant materials.

**Submission Guidelines**:

**Submission deadline: MUST BE SUBMITTED BY – February 29, 2024 Email or Mail to:,**

**Email To: or Mail to:**

[**ggoebel@otoecountyne.gov**](mailto:ggoebel@otoecountyne.gov) **Otoe Co. EMA**

**Phone: 402-873-9588 % Gregg Goebel 1021 Central Ave Nebraska City, Ne**

**Signature and Date**:

Sign and date the form, confirming the accuracy and authenticity of the information provided.